

# Application for exemption

## Waste management

### How to apply

To apply for exemption you must supply the following information :-

1. The name and address of the establishment or undertaking, its telephone number and, if applicable, fax number and e-mail address;
2. The activity which constitutes the exempt activity;
3. The place or places where the activity is carried on;
4. A site plan showing -
  - the boundaries of that place;
  - the locations within that place at which the exempt activity is to be carried on;
  - the location and specifications of any impermeable pavements, drainage systems or hardstandings;
5. The correct 6 figure Ordnance Survey Irish grid reference
6. Occupancy of the site - we can only register an exemption to the person who occupies the land. Please provide evidence that the applicant occupies the site.
7. Please state the specific exemption process you wish to apply under.

(Please refer to Part 1 of Schedule 2 of The Waste Management Licensing Regulations (Northern Ireland) 2003)

***When you make your application please make sure that all the necessary information is supplied and that the correct fee is included (cheques should be made payable to the Department of the Environment).***

Please send the completed application to

Waste Management Licensing  
Environment & Heritage Service  
Commonwealth House  
35 Castle Street  
BELFAST  
BT1 1GU

Telephone: 028 9054 6477

Fax: 028 9054 6480



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